



Minutes of Town of Andover
Council on Aging Board Advisory Board
Town Hall, 36 Bartlet St. Andover, MA; 2nd Floor Conference Room
January 16, 2020 at 8:30 am

The Council on Aging Advisory Board met in regular session at Town Hall, 2nd Floor Conference Room at 36 Bartlet Street, Andover on Thursday, January 16, 2020. Chair Paul MacKay called the meeting to order at 8:34 am.

PRESENT: Jemma Lambert, Jane Burns, Louise Hadad, Paul MacKay, Joan Fox, Molly Bicking, Jeff Kaplan, Judy Trerotola, Kimberly Rainen, Thomas Rando

ABSENT: Tana Goldberg

GUESTS: Dana MacKay, Jane Gifun, Steve Fink, Laurel Kuipers, Ann O'Sullivan

MINUTES

MOTION: Minutes of Council on Aging Meeting held on November 14, 2019 were presented. Louise made a motion to approve the minutes of November 14, 2019; Joan seconded the motion; motion carried unanimously.

Paul updated the Board of Ken DeBenedictis' resignation from the Council on Aging Advisory Board as of January 1, 2020. The Town Manager recommended Fran Walker as a possible new member, and Paul is meeting with her today to start the interview process.

CORRESPONDENCE

- Paul wrote a letter to Ken thanking him for his service.
- A get well card was sent to Sue Starbird, who broke her ankle slipping on ice. Sue works in the kitchen as Frank's assistant.

CITIZEN INPUT – Steve Fink was thrilled to meet Jane at the Select Board meeting last night, and commented on the upbeat spirit when she was approved and the consent agenda was applauded.

Jemma introduced Jane Burns as the new Director of Andover Elder Services, and the board members and guests introduced themselves to Jane.

Jane gave some background of what she accomplished in Reading, and discussed the importance of strong communication with residents. Jane discussed new programs that were successful in Reading. She discussed planning programming for the entire year and tying programs into current events. Paul talked about the Program Committee that was recently created to assist in program development. Other program ideas discussed included: trips, men's activities, watercolor art class, memoir writing class, virtual trips, card games, multi-cultural programs, boomer venture programs,



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tax abatement info, and lunch and learn events with each town department. Jane talked about how Reading became a dementia friendly community, and training for staff and volunteers to become a dementia friend. Jane discussed a new format for the monthly newsletter with special events and construction updates on the front page. She asked if any board members wanted to be involved and Joan would like to be a proofreader.

Jemma reported to the Board that the number of people coming to Clark Road is increasing, and she attributes the slow start to the weather in December and holidays. The kitchen will be moving over the weekend, which will draw more people to the Clark Road location.

There was also discussion of the community looking for access to the new director and looking for more engagement from the staff. There was also discussion of how to keep participants involved during the transition and attract new people to the Center.

ADJOURNMENT

ADJOURN: Louise made a motion to adjourn at 10:00 am; Judy seconded the motion; motion carried unanimously.

Next regular meeting of the COA Advisory Board is scheduled for Thursday, February 13, 2020.

Meeting was adjourned at 10:00 am

Respectfully submitted,
Christine M. Marshall, Office Assistant